



University of the Incarnate Word

Office of Financial Assistance

Checklist for Graduate/Professional Students

4301 Broadway, Box 308
 San Antonio, TX 78209
 Phone: (210) 829-6008
 Fax: (210) 283-5053
finaid@uiwtx.edu
www.uiw.edu/finaid

Complete Any Outstanding Financial Aid Requirements

Our office will notify you of outstanding requirements via Cardinal e-mail and BannerWeb. Required forms are available in BannerWeb or can be downloaded at www.uiw.edu/finaid under “**Current Forms**”.

Securely submit documents to the Office of Financial Assistance using the file uploader online at www.uiw.edu/finaid. Access BannerWeb through **Cardinal Apps**, or by following the instructions provided at www.uiw.edu/finaid/ofa.html.

Verify Your Billed Charges

Review your invoice prior to each semester to make sure your charges are correct. Should you decide to accept loans, we recommend borrowing only what you need to cover your tuition and direct costs.

Health Insurance (Waive If Eligible)

It is required for full-time main campus students to have health insurance. If you are insured, complete the annual waiver at www.uiw.edu/busoff/waivers.html each academic year before the posted deadline.

Register Your Vehicle

Students may register their vehicle online on Cardinal Cars via **Cardinal Apps**.

Apply for Scholarships

Scholarship opportunities can be found online at www.uiw.edu/finaid/scholarships.html

Outside scholarships can be mailed to:

University of the Incarnate Word, Office of Financial Assistance

4301 Broadway, CPO 308, San Antonio, TX 78209

Accept/Decline Federal Unsubsidized and Graduate PLUS Loans

To accept/decline your loans online:

- Select the Financial Aid tab in BannerWeb
- Select View Your Award by Aid Year and select the aid year
- Select Accept Award Offer then indicate and submit your decision
- If you are accepting loans for the first time, you will need complete Loan Entrance Counseling, a Master Promissory Note (MPN) at studentaid.gov.
- If you plan to apply for the Graduate PLUS Loan, you will need to complete the Graduate PLUS Loan request online at studentaid.gov.

Renew Your FAFSA

The FAFSA for next school year will open October 1 at <https://studentaid.gov/h/apply-for-aid/fafsa>.

Sign Up for Direct Deposit (If Eligible)

Refunds are issued when financial aid funds exceed the charges on a student’s account. Students may have refunds issued directly to their personal checking or savings account by setting up Direct Deposit Allocation(s) via Cardinal Apps. Students who do not enroll in direct deposit will receive a printed refund checked mailed to the permanent address on file. Information regarding refunds can be found online at:

Stay Connected

Important reminders and notices will be communicated to you via Cardinal e-mail or posted as an online resource on our webpage or social media accounts. Be sure to stay connected to keep up with events, upcoming deadlines, scholarship opportunities, loan information, and forms:

				
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